

Based on Article 7 paragraph 2 indent 7, Article 9 paragraph 1 indent 2, and Article 36 paragraph 6 of the Law on Insurance Companies (Official Gazette of the Republic of Srpska, 17/05, 1/06, 64/06, 74/10, 47/17, and 58/19), and Article 18 paragraph 1 point 2 of the Statute of the Insurance Agency of the Republic of Srpska (Official Gazette of the Republic of Srpska, 2/15, 76/16, 89/19, and 35/21), the Management Board of the Insurance Agency of the Republic of Srpska, at its session held on 27 December 2023, adopted the

R U L E B O O K  
O N A M E N D M E N T S  
T O T H E R U L E B O O K O N T H E R U L E S F O R E S T A B L I S H M E N T A N D B U S I N E S S O P E R A T I O N S O F  
B R A N C H E S O F I N S U R A N C E C O M P A N I E S I N I N T E R - E N T I T Y B U S I N E S S O P E R A T I O N S

Article 1

Article 20 of the Rulebook on the rules for establishment and business operations of branches of insurance companies in inter-entity business operations (Official Gazette of the Republic of Srpska, 77/19, 96/19, and 117/20), is amended to read as follows:

"Article 20

- (1) The branch in the Republic of Srpska shall compile and submit to the RS Agency the following supervisory and statistical reports:
  - 1) Report on premiums and insurance claims by types of risks in the Republic of Srpska (Form P-Š-F),
  - 2) Report on premiums of mandatory auto liability insurance in the Republic of Srpska (Form PM-AO-F),
  - 3) Report on insurance claims in the Republic of Srpska (Form Š-F),
  - 4) Report on insurance operating costs and allocation of procurement costs by types of costs in the Republic of Srpska (Form TSO1-F),
  - 5) Report on insurance operating costs by types of non-life insurance in the Republic of Srpska (Form TSO-F),
  - 6) Report on insurance premiums and fees by distribution channels in the Republic of Srpska (Form KP-F),
  - 7) Report on insurance claims for motor liability insurance in the Republic of Srpska (Form Š-AO-F),
  - 8) Report on changes in life insurance premiums in the Republic of Srpska (Form PRŽ-F),
  - 9) Report on changes in non-life insurance premiums in the Republic of Srpska (Form PRNŽ-F),
  - 10) Report on qualification structure and number of employees in the Republic of Srpska (Form KS-F),
  - 11) Report on organizational parts of the branch and the number of employees in the Republic of Srpska (Form KSO-F), and
  - 12) Report on the use of insurance agents/brokers services in the Republic of Srpska (Form ZPO-F).
- (2) The Branch in the Republic of Srpska shall compile and submit statistical reports to the RS Agency:

- 1) from paragraph 1 points 1) and 2) of this Article monthly, for the accounting period from 1 January of the current year to the last day of the reporting month, within 15 days from the last day of the reporting month,
  - 2) from paragraph 1 points 3), 4), and 5) of this Article quarterly for the periods:
    1. from 1 January to 31 March, within one month from the last day of the reporting period,
    2. from 1 January to 30 June, within one month from the last day of the reporting period,
    3. from 1 January to 30 September, within one month from the last day of the reporting period,
    4. from 1 January to 31 December, within two months from the last day of the reporting period.
  - 3) from paragraph 1 points 6) to 12) of this Article semi-annually for the periods:
    1. from January 1 to June 30, within one month from the last day of the reporting period, and
    2. from January 1 to December 31, within two months from the last day of the reporting period.
- (3) In addition to the reports from paragraph 1 of this Article, the Branch in the Republic of shall submit to the RS Agency a semi-annual gross balance sheet of the branch in electronic form, with cumulatively calculated data for the periods:
- 1) from 1 January to 30 June, within one month from the end of the reporting period, and
  - 2) from 1 January to 31 December, within two months from the end of the reporting period.
- (4) The data in the reports are presented cumulatively for the period from January 1 to the end of the reporting period or as of the reporting date.
- (5) The reports from paragraph 1 of this Article are prepared based on the business data of the branch in the Republic of Srpska from the accounting records.
- (6) The data entered in the reports from paragraph 1 of this Article must be consistent with the data from the accounting records.
- (7) All amounts in the reports are entered in convertible marks.
- (8) The Branch in the Republic of Srpska shall submit the reports from paragraph 1 of this Article in electronic form, in the manner prescribed by the RS Agency.
- (9) The director of the insurance company and the director of the branch in the Republic of Srpska shall be responsible for the accuracy of the submitted data and reports, in accordance with the provisions of this Rulebook.
- (10) Upon written request from the branch in the Republic of Srpska submitted before the deadline for submitting reports specified in paragraphs (2) and (3) of this Article, the director of the RS Agency may approve an extension of the deadline for submitting reports if there are justified reasons for it.
- (11) For the purpose of supervision, the RS Agency may instruct the branch in the Republic of Srpska to prepare additional reports and determine the manner and deadlines for their submission.
- (12) Forms for preparing reports from paragraph 1 of this Article are an integral part of this Rulebook.
- (13) The director of the RS Agency issues the detailed mandatory instructions for filling out the reports from paragraph 1 of this Article."

A branch in the Republic of Srpska shall submit the reports for the reporting period ending on 31 December 2023 in the manner and within the deadlines prescribed by the Rulebook on the Rules for Establishment and Business Operations of Branches of Insurance Companies in Inter-entity Business Operations (Official Gazette of the Republic of Srpska, 77/19, 96/19, and 117/20).

### Article 3

This Rulebook shall enter into force on the eighth day from the date of publication in the Official Gazette of the Republic of Srpska.

Number: UO - 31/23  
27 December 2023  
Banja Luka

Chairman  
of the Management Board  
Goran Račić